

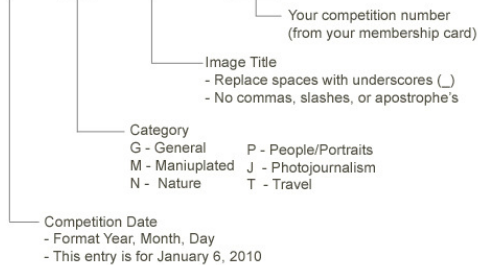
# Digital Image Submission Process

- 1** On your computer, name the images to be submitted according to the submission file naming standard.

Please ensure your images are:

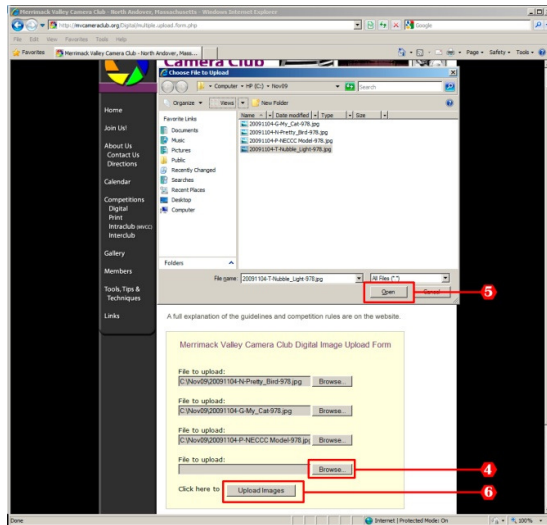
- JPEG format
- Sized to **no larger** than 1024 pixels wide by 768 pixels tall
- Less than 1 MB large
- File names conform to the following standard

**20100106-T-3\_Blind\_Mice\_987.JPG**

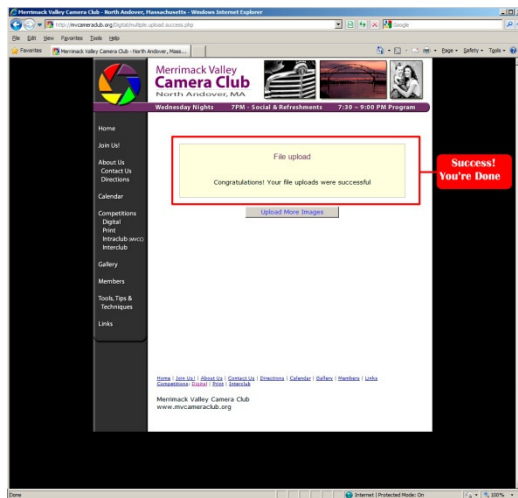


A full explanation of the guidelines and competition rules are on the website.

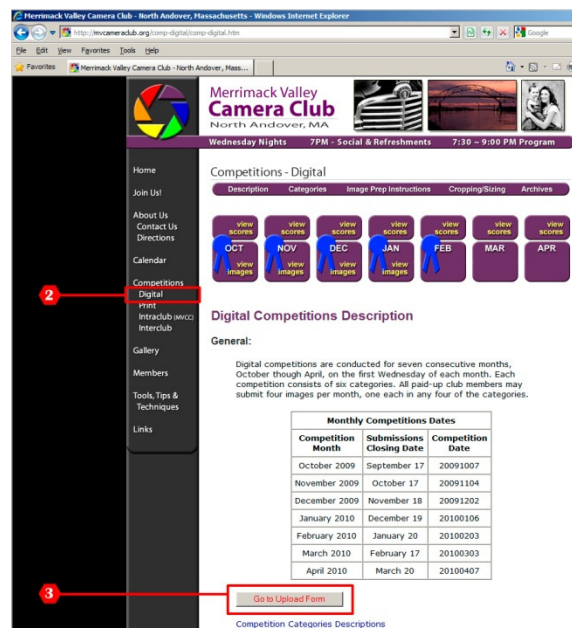
1. On your computer prepare copies of your images for submission
  - Sized for submission
  - Named according to the submission standard (Hint: Save them all in a folder to make them easier to find during upload)



4. Click on the Browse button to find the image on your computer.
  - You may submit from 1-4 images.
  - For each image click browse next to a blank line
  - For less than 4 leave the other lines blank
5. Select the image to be submitted
6. When you've selected all the images click on the Upload Images button.



7. The upload will process for a while. When it is complete a Success Confirmation page will display. If the upload encounters errors the error will display instead.
8. To confirm your upload, email one of the Digital Committee members with the list of files uploaded. They'll send you a confirmation email.



2. On the club's website - Select Digital under Competitions

3. Click on the Go To Upload Form button

Questions? Email one of the Digital Committee:

- Larry Warfield [lwarfi@hotmail.com](mailto:lwarfi@hotmail.com)  
 Mary Lawrence [mary0915@comcast.net](mailto:mary0915@comcast.net)  
 Sharon Fazio [sharon.fazio@comcast.net](mailto:sharon.fazio@comcast.net)